



**MINUTES FOR THE  
ARIZONA BOARD OF BARBERS  
March 14, 2016**

1. **Call to Order** – Meeting was called to order at 9:30 am.
2. **Roll Call** -- Roll was called with all members present. Also present were Mona Baskin, Assistant Attorney General; Frankie Eckberg, Assistant Attorney General; Sam Barcelona, Assistant Director; Joyce Voss, Administrative Assistant III and Mary Jane Jones, Administrative Assistant II.

Present:            Gary Roberts            Ron Thomas  
                         Steve Sandler            Marshall Knox  
                         John Lewis

3. **Declaration of Conflicts of Interest Recusal -- A.R.S. § 38-503** -- None
4. **Review, Discussion and Approval of Board Meeting Minutes**

- a. Discussion and approval of the Open Session Minutes from the January 25, 2016 Board Meeting
- b. Discussion and approval of the Open Session Minutes from the February 29, 2016 Board Meeting
- c.

This item was taken out of order after the Call to the Public. Ron Thomas moved to accept the Minutes for January 25, 2016 and February 29, 2016. Steve Sandler seconded the motion; motion was approved unanimously.

5. **Call to the Public**

This item was taken out of order before the Board Meeting Minutes. Jesus Enciso wanted to tell the Board that he felt his fine was unfair because he did not know that a shop license was not for two years. The Board had a brief break while Sam Barcelona talked to Mr Enciso in the hallway. Mr Barcelona said the situation was concluded.

6. **Review, Discussion and Possible Action on Formal Hearings**. There were none
7. **Review, Discussion and Possible Action on Informal Interviews**. There were none
8. **Review, Discussion and Possible Action on Consent Orders -- Paid**.

There was an attempt by Mr Roberts to move item 9(q) forward to item 8. Mona Baskin informed the Board that they could not bring this item forward in the agenda; they would have to wait and pull this item out from item 9 and handle it individually.

Mr Roberts took a through s as a whole be considered satisfied. Mr Thomas seconded the motion; motion passed unanimously.

<b>a.</b>	Case No:	<b>2015-075</b>	Inspection Report No.	<b>26664 on 10/21/14</b>
	Licensee:	<b>Juan Cuevas</b>	License No(s):	<b>4462</b>
	Possible Violation(s): By Joyce Voss	<b>unsanitary workstation, dirty neck duster, sanitized tools not in tool drawer</b>		
	Staff Report	<b>\$150 civil penalty has been paid.</b>		
<b>b.</b>	Case No:	<b>2015-076</b>	Inspection Report No.	<b>26682 on 10/23/14</b>
	Licensee:	<b>Maria M Munoz</b>	License No(s):	<b>2090</b>
	Possible Violation(s): By Joyce Voss	<b>inadequate dip sanitizer</b>		
	Staff Report	<b>\$50 civil penalty has been paid</b>		
<b>c.</b>	Case No:	<b>2015-078</b>	Inspection Report No.	<b>27047 on 1/6/15</b>
	Licensee:	<b>Alejandro Gamboa</b>	License No(s):	<b>3208</b>
	Possible Violation(s): By Sam Barcelona	<b>unsanitary workstation</b>		
	Staff Report	<b>\$50 civil penalty has been paid</b>		
<b>d.</b>	Case No:	<b>2015-080</b>	Inspection Report No.	<b>27047 on 1/6/15</b>
	Licensee:	<b>Antonio M Martinez</b>	License No(s):	<b>716 &amp; 0735-E</b>
	Possible Violation(s): By Sam Barcelona	<b>For Barber License 716--license not current, license not posted, unsanitary tool drawer; For Establishment License No. 0735-E dirty neck duster</b>		
	Staff Report	<b>\$510 civil penalty has been paid</b>		
<b>e.</b>	Case No:	<b>2015-081</b>	Inspection Report No.	<b>26882 on 11/13/14</b>
	Licensee:	<b>Curtis Enokian</b>	License No(s):	<b>6315</b>
	Possible Violation(s): By Joyce Voss	<b>unsanitary workstation, dirty neck duster</b>		
	Staff Report	<b>\$150 civil penalty has been paid.</b>		
<b>f.</b>	Case No:	<b>2015-094</b>	Inspection Report No.	<b>26984 on 12/16/14</b>
	Licensee:	<b>Reynaldo S Dominguez</b>	License No(s):	<b>2982</b>
	Possible Violation(s): By Joyce Voss	<b>unsanitary tool drawer</b>		
	Staff Report	<b>\$50 civil penalty has been paid.</b>		

**g.** Case No: **2015-104** Inspection Report No. **27138 on 1/8/15**  
 Licensee: **Timothy Taylor** License No(s): **2957 & 0040-E**  
 Possible Violation(s): **For Barber License No. 2957--inadequate wet sanitizer, unsanitary workstation; For Establishment License No. 1003-E--dirty floors, dirty mirrors**  
 By Joyce Voss  
 Staff Report **\$150 civil penalty has been paid.**

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**h.** Case No: **2016-011** Inspection Report No. **28353 on 7/29/15**  
 Licensee: **Frank L Gutierrez** License No(s): **2075**  
 Possible Violation(s): **inadequate dip sanitizer, unsanitary tool drawer**  
 By Joyce Voss  
 Staff Report **\$100 civil penalty has been paid**

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**i.** Case No: **2016-013** Inspection Report No. **28369 on 7/29/15**  
 Licensee: **Jason Heras** License No(s): **251**  
 Possible Violation(s): **dirty neck duster**  
 By Joyce Voss  
 Staff Report **\$100 civil penalty has been paid**

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**j.** Case No: **2016-015** Inspection Report No. **28369 on 7/29/15**  
 Licensee: **Herminia Jimenez** License No(s): **1179**  
 Possible Violation(s): **unsanitary workstation**  
 By Joyce Voss  
 Staff Report **\$50 civil penalty has been paid**

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**k.** Case No: **2016-016** Inspection Report No. **28369 on 7/29/15**  
 Licensee: **Rene Jimenez** License No(s): **0907-E**  
 Possible Violation(s): **employee working with a lapsed license, 2 dirty neck dusters**  
 By Joyce Voss  
 Staff Report **\$300 civil penalty has been paid**

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**l.** Case No: **2016-018** Inspection Report No. **28379 on 7/30/15**  
 Licensee: **Lenin Gonzalez** License No(s): **1381-E**  
 Possible Violation(s): **unlicensed person**  
 By Joyce Voss  
 Staff Report **\$500 civil penalty has been paid.**

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**m.** Case No: **2016-036** Inspection Report No. **28569-28570 on 9/30/15**  
 Licensee: **Adrian Fuentes** License No(s): **6082**  
 Possible Violation(s): **inadequate dip sanitizer**  
 By Joyce Voss  
 Staff Report **\$50 civil penalty has been paid**

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**n.** Case No: **2016-039** Inspection Report No. **28559-29560 on 9/29/15**  
 Licensee: **Francisco Fuentes** License No(s): **2843**  
 Possible Violation(s): **inadequate dip sanitizer, unsanitary tool drawer and dirty neck duster**  
 By Joyce Voss  
 Staff Report **\$200 civil penalty has been paid**

**o.** Case No: **2016-041** Inspection Report No. **28559-29560 on 9/29/15**  
 Licensee: **Terrence Bryant** License No(s): **1847**  
 Possible Violation(s): **unsanitary tool drawer**  
 By Joyce Voss  
 Staff Report **\$50 civil penalty has been paid**

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**p.** Case No: **2016-044** Inspection Report No. **28592 on 10/20/15**  
 Licensee: **Leticia Romero** License No(s): **6177**  
 Possible Violation(s): **license not posted and unsanitary tool drawer**  
 By Joyce Voss  
 Staff Report **\$150 civil penalty has been paid.**

**q.** Case No: **2016-045** Inspection Report No. **28592 on 10/20/15**  
 Licensee: **Yessica Zarraga** License No(s): **6153**  
 Possible Violation(s): **\$50 civil penalty has been paid.**  
 By Joyce Voss  
 Staff Report **\$100 civil penalty has been paid**

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**r.** Case No: **2016-063** Inspection Report No. **27928 on 5/20/15**  
 Licensee: **Lilliana Sanchez** License No(s): **1457**  
 Possible Violation(s): **\$150 civil penalty paid.**  
 By Sam Barcelona  
 Staff Report **\$150 civil penalty has been paid.**

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**s.** Case No: **2016-067** Inspection Report No. **27937 on 5/23/15**  
 Licensee: **Maria Valle** License No(s): **1563-E**  
 Possible Violation(s): **2 unlicensed barbers**  
 By Sam Barcelona  
 Staff Report **\$1,000 civil penalty has been paid.**

**9. Consent Agenda for the Review, Discussion and Possible Action on Consent Agreements:  
Cases recommended for Informal Interviews.**

Mr Roberts moved to invite each of the licensees in 9 (a- y, except for q) be invited to an informal interview. Mr Thomas seconded the motion, motion passed unanimously.

Mr Roberts moved that item 9(q) had paid in civil penalty and this matter be considered satisfied. Mr Knox seconded the motion; motion passed unanimously.

**a.** Case No: **2015-077** Inspection Report No. **26682 on 10/23/14**  
 Licensee: **Maria De Lourdes Saldana** License No(s): **3637**  
 Possible Violation(s): **lapsed license, license not posted**  
 By Joyce Voss  
 Staff Report **Certified and regular mail sent to home address and by regular mail to shop on 12-23-15. Certified mail to home was returned marked "unclaimed". Response date was 2-13-16.**

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**b.** Case No: **2015-079** Inspection Report No. **27047 on 1/6/15**  
 Licensee: **Marina Martinez** License No(s): **2768**  
 Possible Violation(s): **unsanitary workstation, unsanitary tool drawer, dirty neck duster**  
 By Sam Barcelona  
 Staff Report **Certified and regular mail sent to home address and by regular mail to shop on 12-23-15. Certified mail to work was accepted by Alejandro Zamora on 12-26-15. Response date was 1-21-16.**

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**c.** Case No: **2015-082** Inspection Report No. **26869 on 11/12/14**  
 Licensee: **B Christina Zavala** License No(s): **3563**  
 Possible Violation(s): **unsanitary workstation, unsanitary tool drawer**  
 By Joyce Voss  
 Staff Report **Certified and regular mail sent to home address and by regular mail to shop on 12-23-15. Certified and regular to home were returned marked "not deliverable as addressed". Response date was 2-13-16.**

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**d.** Case No: **2015-087** Inspection Report No. **27110 on 12/18/14**  
 Licensee: **Christian Munive** License No(s): **3487**  
 Possible Violation(s): **unsanitary tool drawer, dirty neck duster**  
 By Joyce Voss  
 Staff Report **Certified and regular mail sent to home address and by regular mail to shop on 12-23-15. Certified mail to home was returned with handwritten note "this person does not live here". Response date was 2-13-16.**

**e.** Case No: **2015-088** Inspection Report No. **27110 on 12/18/14**  
 Licensee: **Xavier Sotelo** License No(s): **6047**  
 Possible Violation(s): **inadequate wet sanitizer, unsanitary workstation**  
 By Joyce Voss  
 Staff Report **Certified and regular mail sent to home address and by regular mail to shop on 12-23-15. Certified mail to home was returned marked "unclaimed". Response date was 2-13-16.**

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**f.** Case No: **2015-109** Inspection Report No. **26969 on 11/20/14**  
 Licensee: **Manuel Mejias** License No(s): **6040 & 0521-E**  
 Possible Violation(s): **For Barber License No. 6040--license not current; practicing in an unlicensed shop; For Establishment License No. 0521-E--operating a shop without a license**  
 By Joyce Voss  
 Staff Report **Certified and regular mail sent to home address and by regular mail to shop on 12-23-15. Certified mail to home was returned marked "undeliverable" and the regular mail to home was returned marked "not known".Response date was 2-13-16.**

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**g.** Case No: **2016-004** Inspection Report No. **28089 on 7/17/15**  
 Licensee: **Jose Vasconcelos** License No(s): **0710-E**  
 Possible Violation(s): **employee working with a lapsed license and that license not posted, unlicensed person**  
 By Joyce Voss  
 Staff Report **Certified and regular mail sent to shop on 12-23-15. Certified mail to shop was returned marked "vacant". Response date was 2-13-16.**

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**h.** Case No: **2016-005** Inspection Report No. **28385 on 8/6/15**  
 Licensee: **Jose Vasconcelos** License No(s): **4665**  
 Possible Violation(s): **unsanitary workstation, unsanitary tool drawer**  
 By Joyce Voss  
 Staff Report **Certified and regular mail sent to shop on 12-23-15. Certified and regular mail to shop was returned marked "undeliverable". Certified mail to home was returned marked "unclaimed". Response date was 2-13-16.**

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**i.** Case No: **2016-010** Inspection Report No. **28353 on 7/29/15**  
 Licensee: **Francis Fazio** License No(s): **446**  
 Possible Violation(s): **unsanitary workstation, unsanitary tool drawer**  
 By Joyce Voss  
 Staff Report **Certified and regular mail sent to home address and by regular mail to shop on 12-23-15. Certified mail was accepted by (signature illegible) on 1-9-2016. Response date was 3-1-16.**

**j.** Case No: **2016-012** Inspection Report No. **28353 on 7/29/15**  
 Licensee: **Gustavo Duran** License No(s): **1456 & 0192-E**  
 Possible Violation(s): **For Barber License No. 1456--working with a lapsed license and unsanitary tool drawer, For Establishment License No. 0192-E--employee working with a lapsed license**  
 By Joyce Voss  
 Staff Report **Certified and regular mail sent to home address on 1-15-16. Accepted by G Duran on 1-19-2016. Response date was 2-14-16.**

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**k.** Case No: **2016-020** Inspection Report No. **28386 on 8/6/15**  
 Licensee: **Charles Muhammad** License No(s): **4823**  
 Possible Violation(s): **inadequate dip sanitizer**  
 By Joyce Voss  
 Staff Report **Certified and regular mail sent to home address and by regular mail to shop on 1-5-2016. Certified mail was accepted by Dianne Rose on 1-7-2016. Response date was 3-1-2016.**

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**l.** Case No: **2016-021** Inspection Report No. **28386 on 8/6/15**  
 Licensee: **Anthony Washington** License No(s): **1490**  
 Possible Violation(s): **unsanitary tool drawer**  
 By Joyce Voss  
 Staff Report **Certified and regular mail sent to home address and by regular mail to shop on 1-5-2016. Certified mail was accepted by Dianne Rose on 1-7-2016. Response date was 3-1-16.**

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**m.** Case No: **2016-022** Inspection Report No. **28395 on 8/6/15**  
 Licensee: **Jeremy Rojas** License No(s): **5126**  
 Possible Violation(s): **unsanitary workstation**  
 By Joyce Voss  
 Staff Report **Certified and regular mail sent to home address and by regular mail to shop on 1-5-2016. Certified mail was returned marked "unclaimed". Response date was 2-26-16.**

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**n.** Case No: **2016-023** Inspection Report No. **28395 on 8/6/15**  
 Licensee: **Jonathan P Garcia** License No(s): **381**  
 Possible Violation(s): **license not posted, inadequate dip sanitizer, inadequate spray disinfectant, unsanitary workstation, unsanitary tool drawer**  
 By Joyce Voss  
 Staff Report **Certified and regular mail sent to home address and by regular mail to shop on 1-5-2016. Certified mail was returned marked "insufficient address". Response date was 2-26-16.**

**o.** Case No: **2016-024** Inspection Report No. **28395 on 8/6/15**  
 Licensee: **Juan Cuevas** License No(s): **4462**  
 Possible Violation(s): **unsanitary workstation, unsanitary tool drawer**  
 By Joyce Voss  
 Staff Report  
**Certified and regular mail sent to home address and by regular mail to shop on 1-5-2016. Certified mail was accepted by Juan Carlos Lopez on 1-13-2016. Response date was 2-9-16.**

**p.** Case No: **2016-025** Inspection Report No. **28395 on 8/6/15**  
 Licensee: **Ruth Camacho** License No(s): **1146-E**  
 Possible Violation(s): **overall condition of shop**  
 By Joyce Voss  
 Staff Report  
**Certified and regular mail sent to shop on 12-23-15. Certified mail to was accepted by signature illegible on 1-7-2016. Response date was 2-2-16.**

**q.** Case No: **2016-027** Inspection Report No. **28048 on 5/19/15**  
 Licensee: **Jesus Gil** License No(s): **0805-E**  
 Possible Violation(s): **unlicensed barber**  
 By Sam LaBarbera  
 Staff Report  
**Certified and regular mail sent to home address and by regular mail to shop on 1-5-2016. Certified mail was accepted by Jesus Gil on 1-8-2016. Response date was 3-2-2016.**

**r.** Case No: **2016-028** Inspection Report No. **28284 on 6/24/15**  
 Licensee: **David F Lopez** License No(s): **5861**  
 Possible Violation(s): **dirty neck duster**  
 By Sam LaBarbera  
 Staff Report  
**Certified and regular mail sent to home address and by regular mail to shop on 1-5-2016. Certified mail was returned marked "insufficient address". Response date was 2-26-16.**

**s. S** Case No: **2016-029** Inspection Report No. **28284 on 6/24/15**  
 Licensee: **Jose C Borboa** License No(s): **5948**  
 Possible Violation(s): **inadequate dip sanitizer**  
 By Sam LaBarbera  
 Staff Report  
**Certified and regular mail sent to home address and by regular mail to shop on 12-23-15. Certified mail to home was returned marked "unclaimed". Response date was 2-26-16.**

**t.** Case No: **2016-030** Inspection Report No. **28284 on 6/24/15**  
 Licensee: **Jose D Burboa** License No(s): **1391**  
 Possible Violation(s): **dirty neck duster**  
 By Sam LaBarbera  
 Staff Report  
**Certified and regular mail sent to home address and by regular mail to shop on 1-5-2016. Certified mail was returned marked with a new address. Response date was 2-26-16.**



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| <b>u.</b> | Case No:   | <b>2016-031</b>                                | Inspection Report No.   | <b>28284 on 6/24/15</b> |
|           | Licensee:  | <b>Eladio Burboa</b>                           | License No(s):  | <b>0805-E</b>           |
|           | Possible Violation(s):<br>By Sam LaBarbera<br>Staff Report | <b>unlicensed barber, 2 dirty neck dusters</b> | <b>Certified and regular mail sent to shop on 1-5-2016. Certified mail was accepted by (signature illegible) on 1-7-2016. Response date was 3-1-2016.</b> |                         |
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| <b>v.</b> | Case No:  | <b>2016-033</b>       | Inspection Report No.   | <b>28495 on 8/26/15</b> |
|           | Licensee:   | <b>Manuel Ortiz</b>   | License No(s):  | <b>3994</b>             |
|           | Possible Violation(s):<br>By Joyce Voss<br>Staff Report | <b>lapsed license</b> | <b>Certified and regular mail sent to home address and by regular mail to shop on 1-5-2016. Certified mail was accepted by Leticia Ortiz on 1-9-2016. Response date was 3-3-2016.</b> |                         |
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| <b>w.</b> | Case No:  | <b>2016-037</b>   | Inspection Report No.   | <b>28569-28570 on 9/30/15</b> |
|           | Licensee:   | <b>Alfonso Orozco</b>   | License No(s):  | <b>6296</b>                   |
|           | Possible Violation(s):<br>By Joyce Voss<br>Staff Report | <b>unsanitary workstation, excess trash, inadequate dip sanitizer</b> | <b>Certified and regular mail sent to home address and by regular mail to shop on 1-5-2016. Certified mail was accepted by (signature illegible) on 1-8-2016. Response date was 2-3-2016.</b> |                               |
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| <b>x.</b> | Case No:  | <b>2016-040</b>                | Inspection Report No.   | <b>28559-29560 on 9/29/15</b> |
|           | Licensee:   | <b>Andre Rodriguez</b>         | License No(s):  | <b>1332</b>                   |
|           | Possible Violation(s):<br>By Joyce Voss<br>Staff Report | <b>unsanitary work station</b> | <b>Certified and regular mail sent to home address and by regular mail to shop on 1-14-2016. Certified and regular mail to shop returned marked "attempted not known". Certified mail to home returned marked "no such number". Response date was 3-6-16.</b> |                               |
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| <b>y.</b> | Case No:  | <b>2016-042</b>                   | Inspection Report No.  | <b>28559-29560 on 9/29/15</b> |
|           | Licensee:   | <b>Headliners Barber Shop LLC</b> | License No(s):   | <b>0447-E</b>                 |
|           | Possible Violation(s):<br>By Joyce Voss<br>Staff Report | <b>dirty neck duster</b>          | <b>Certified and regular mail sent to shop on 1-14-2016. Certified mail was accepted by A Martinez on 1-16-2016. Response date was 3-8-16.</b> |                               |

**10. Consent Agenda for the Review, Discussion and Possible Action on Investigative Reports: Cases recommended for disciplinary consent agreements. The Consent Agenda items may be considered for approval as a single action unless a Board member or any other interested party wishes to remove an item for discussion.**

Mr Roberts moved that each case in item 10(a through mm) be offered a consent agreement, this consent agreement to be returned within 21 days and the civil penalty to be due 60 days after the acceptance of the

consent agreement, and if the consent agreement is not approved or the civil penalty is not paid, an informal interview will be scheduled. Mr Thomas seconded the motion; motion passed unanimously.

- a.** Case No: **2016-105** Inspection Report No. **29510 on 2/8/16**  
 Licensee: **Perla Garcia** License No(s): **5568**  
 Possible Violation(s): **lapsed license**  
 By Sam Barcelona  
 Staff Recommends **Consent Agreement for Barber License No. 5568 with a \$160 civil penalty for a lapsed license for a total of a \$160 civil penalty, this consent agreement to be returned within 21 days and the civil penalty to be due 60 days after the acceptance of the consent agreement, and if the consent agreement is not approved or the civil penalty is not paid, an informal interview will be scheduled.**
- b.** Case No: **2016-106** Inspection Report No. **29510 on 2/8/16**  
 Licensee: **Armando Palma** License No(s): **0530-E**  
 Possible Violation(s): **employee w/ lapsed license**  
 By Sam Barcelona  
 Staff Recommends **Consent Agreement for Establishment License No. 0530-E with a \$100 civil penalty for an employee with a lapsed license for a total of a \$100 civil penalty, this consent agreement to be returned within 21 days and the civil penalty to be due 60 days after the acceptance of the consent agreement, and if the consent agreement is not approved or the civil penalty is not paid, an informal interview will be scheduled.**
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- c.** Case No: **2016-107** Inspection Report No. **29513 on 2/10/16**  
 Licensee: **Christopher Jimenez** License No(s): **5854**  
 Possible Violation(s): **dirty tool drawer**  
 By Sam Barcelona  
 Staff Recommends **Consent Agreement for Barber License No. 5854 with a \$50 civil penalty for a dirty tool drawer for a total of a \$50 civil penalty, this consent agreement to be returned within 21 days and the civil penalty to be due 60 days after the acceptance of the consent agreement, and if the consent agreement is not approved or the civil penalty is not paid, an informal interview will be scheduled.**
- d.** Case No: **2016-108** Inspection Report No. **29513 on 2/10/16**  
 Licensee: **Anastacio Perez III** License No(s): **4630**  
 Possible Violation(s): **lapsed license**  
 By Sam Barcelona  
 Staff Recommends **Consent Agreement for Barber License No. 4630 with a \$160 civil penalty for a lapsed license for a total of a \$160 civil penalty, this consent agreement to be returned within 21 days and the civil penalty to be due 60 days after the acceptance of the consent agreement, and if the consent agreement is not approved or the civil penalty is not paid, an informal interview will be scheduled.**

**e.**

Case No:	<b>2016-109</b>	Inspection Report No.	<b>29513 on 2/10/16</b>
Licensee:	<b>S&amp;E AZ Barber LLC</b>	License No(s):	<b>0812-E</b>
Possible Violation(s): By Sam Barcelona Staff Recommends	<b>employee w/ lapsed license &amp; improperly stored tools</b>		

**Consent Agreement for Establishment License No. 0812-E with a \$100 civil penalty for an employee with a lapsed license and a \$100 civil penalty for an employee with improperly stored tools for a total of a \$200 civil penalty, this consent agreement to be returned within 21 days and the civil penalty to be due 60 days after the acceptance of the consent agreement, and if the consent agreement is not approved or the civil penalty is not paid, an informal interview will be scheduled.**

**f.**

Case No:	<b>2016-110</b>	Inspection Report No.	<b>29522 on 2/11/16</b>
Licensee:	<b>Jonathan Heras</b>	License No(s):	<b>4809</b>
Possible Violation(s): By Sam Barcelona Staff Recommends	<b>lapsed license</b>		

**Consent Agreement for Barber License No. 4809 with a \$160 civil penalty for a lapsed license for a total of a \$160 civil penalty, this consent agreement to be returned within 21 days and the civil penalty to be due 60 days after the acceptance of the consent agreement, and if the consent agreement is not approved or the civil penalty is not paid, an informal interview will be scheduled.**

**g.**

Case No:	<b>2016-111</b>	Inspection Report No.	<b>29522 on 2/11/16</b>
Licensee:	<b>Noe Sandoval</b>	License No(s):	<b>0469-E</b>
Possible Violation(s): By Sam Barcelona Staff Recommends	<b>employee w/ lapsed license &amp; unlicensed barber</b>		

**Consent Agreement for Establishment License No. 0469-E with a \$100 civil penalty for an employee with a lapsed license, a \$500 civil penalty for an unlicensed barber for a total of a \$600 civil penalty, this consent agreement to be returned within 21 days and the civil penalty to be due 60 days after the acceptance of the consent agreement, and if the consent agreement is not approved or the civil penalty is not paid, an informal interview will be scheduled.**

**h.**

Case No:	<b>2016-112</b>	Inspection Report No.	<b>29523 on 2/11/16</b>
Licensee:	<b>Yohselim Valenzuela</b>	License No(s):	<b>6329</b>
Possible Violation(s): By Sam Barcelona Staff Recommends	<b>workstation &amp; tool drawer</b>		

**Consent Agreement for Barber License No. 6329 with a \$50 civil penalty for a dirty workstation and a \$50 civil penalty for a dirty tool drawer for a total of a \$100 civil penalty, this consent agreement to be returned within 21 days and the civil penalty to be due 60 days after the acceptance of the consent agreement, and if the consent agreement is not approved or the civil penalty is not paid, an informal interview will be scheduled.**

- i.** Case No: **2016-113** Inspection Report No. **29523 on 2/11/16**  
 Licensee: **Manuel Rocha** License No(s): **3142**  
 Possible Violation(s): **workstation & tool drawer**  
 By Sam Barcelona  
 Staff Recommends **Consent Agreement for Barber License No. 3142 with a \$50 civil penalty for a dirty workstation and a \$50 civil penalty for a dirty tool drawer for a total of a \$100 civil penalty, this consent agreement to be returned within 21 days and the civil penalty to be due 60 days after the acceptance of the consent agreement, and if the consent agreement is not approved or the civil penalty is not paid, an informal interview will be scheduled.**
- j.** Case No: **2016-114** Inspection Report No. **29523 on 2/11/16**  
 Licensee: **Jose/Rosa Jimenez** License No(s): **0155-E**  
 Possible Violation(s): **overall condition of shop**  
 By Sam Barcelona  
 Staff Recommends **Consent Agreement for Establishment License No. 0155-E with a \$100 civil penalty for the overall condition of the establishment for a total of a \$100 civil penalty, this consent agreement to be returned within 21 days and the civil penalty to be due 60 days after the acceptance of the consent agreement, and if the consent agreement is not approved or the civil penalty is not paid, an informal interview will be scheduled.**
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- k.** Case No: **2016-115** Inspection Report No. **29524 on 2/11/16**  
 Licensee: **Rodrigo Buruel** License No(s): **6109**  
 Possible Violation(s): **lapsed license**  
 By Sam Barcelona  
 Staff Recommends **Consent Agreement for Barber License No. 6109 with a \$160 civil penalty for a lapsed license for a total of a \$160 civil penalty, this consent agreement to be returned within 21 days and the civil penalty to be due 60 days after the acceptance of the consent agreement, and if the consent agreement is not approved or the civil penalty is not paid, an informal interview will be scheduled.**
- l.** Case No: **2016-116** Inspection Report No. **29524 on 2/11/16**  
 Licensee: **Byron Yak** License No(s): **6022**  
 Possible Violation(s): **lapsed license**  
 By Sam Barcelona  
 Staff Recommends **Consent Agreement for Barber License No. 6022 with a \$160 civil penalty for a lapsed license for a total of a \$160 civil penalty, this consent agreement to be returned within 21 days and the civil penalty to be due 60 days after the acceptance of the consent agreement, and if the consent agreement is not approved or the civil penalty is not paid, an informal interview will be scheduled.**

**m.** Case No: **2016-117** Inspection Report No. **29524 on 2/11/16**  
 Licensee: **Jaime's Barber Shop LLC** License No(s): **0285-E**  
 Possible Violation(s): **2 employees w/ lapsed license, floors & clutter**  
 By Sam Barcelona  
 Staff Recommends **Consent Agreement for Establishment License No. 0285-E with a \$200 civil penalty for two employees with a lapsed license, a \$100 civil penalty for an employee with a dirty neck duster and a \$100 civil penalty for the overall condition of the floor for a t, this consent agreement to be returned within 21 days and the civil penalty to be due 60 days after the acceptance of the consent agreement, and if the consent agreement is not approved or the civil penalty is not paid, an informal interview will be scheduled.**

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**n.** Case No: **2016-118** Inspection Report No. **29529 on 2/12/16**  
 Licensee: **Rosa Cruz-Martinez** License No(s): **0580-E**  
 Possible Violation(s): **unlicensed barber**  
 By Sam Barcelona  
 Staff Recommends **Consent Agreement for Establishment License No. 0580-E with a \$500 civil penalty for an unlicensed barber for a Total of a \$500 civil penalty, this consent agreement to be returned within 21 days and the civil penalty to be due 60 days after the acceptance of the consent agreement, and if the consent agreement is not approved or the civil penalty is not paid, an informal interview will be scheduled.**

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**o.** Case No: **2016-119** Inspection Report No. **29534 on 2/16/16**  
 Licensee: **Oscar Pacheco** License No(s): **699**  
 Possible Violation(s): **workstation & tool drawer**  
 By Sam Barcelona  
 Staff Recommends **Consent Agreement for Barber License No. 699 with a \$50 civil penalty for a dirty workstation and a \$50 civil penalty for a dirty tool drawer for a total of a \$100 civil penalty, this consent agreement to be returned within 21 days and the civil penalty to be due 60 days after the acceptance of the consent agreement, and if the consent agreement is not approved or the civil penalty is not paid, an informal interview will be scheduled.**

**p.** Case No: **2016-120** Inspection Report No. **29534 on 2/16/16**  
 Licensee: **Jesus Dominguez** License No(s): **566**  
 Possible Violation(s): **workstation & duster**  
 By Sam Barcelona  
 Staff Recommends **Consent Agreement for Barber License No. 566 with a \$50 civil penalty for a dirty workstation and a \$50 civil penalty for a dirty neck duster for a total of a \$150 civil penalty, this consent agreement to be returned within 21 days and the civil penalty to be due 60 days after the acceptance of the consent agreement, and if the consent agreement is not approved or the civil penalty is not paid, an informal interview will be scheduled.**

- q.** Case No: **2016-121** Inspection Report No. **29534 on 2/16/16**  
 Licensee: **Rays Barber Shop LLC** License No(s): **1390-E**  
 Possible Violation(s): **duster**  
 By Sam Barcelona  
 Staff Recommends **Consent Agreement for Establishment License No. 1390-E with a \$100 civil penalty for an employee with a dirty neck duster for a total of a \$100 civil penalty, this consent agreement to be returned within 21 days and the civil penalty to be due 60 days after the acceptance of the consent agreement, and if the consent agreement is not approved or the civil penalty is not paid, an informal interview will be scheduled.**
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- r.** Case No: **2016-122** Inspection Report No. **29541 on 2/16/16**  
 Licensee: **Carlos Bojorquez** License No(s): **6109**  
 Possible Violation(s): **workstation**  
 By Sam Barcelona  
 Staff Recommends **Consent Agreement for Barber License No. 6109 with a \$50 civil penalty for a dirty workstation for a total of a \$50 civil penalty, this consent agreement to be returned within 21 days and the civil penalty to be due 60 days after the acceptance of the consent agreement, and if the consent agreement is not approved or the civil penalty is not paid, an informal interview will be scheduled.**
- s.** Case No: **2016-123** Inspection Report No. **29541 on 2/16/16**  
 Licensee: **Jose Palacios** License No(s): **3471**  
 Possible Violation(s): **lapsed license**  
 By Sam Barcelona  
 Staff Recommends **Consent Agreement for Barber License No. 3472 with a \$160 civil penalty for a lapsed license for a total of a \$160 civil penalty, this consent agreement to be returned within 21 days and the civil penalty to be due 60 days after the acceptance of the consent agreement, and if the consent agreement is not approved or the civil penalty is not paid, an informal interview will be scheduled.**
- t.** Case No: **2016-124** Inspection Report No. **29541 on 2/16/16**  
 Licensee: **Israel Gutierrez** License No(s): **3778**  
 Possible Violation(s): **workstation**  
 By Sam Barcelona  
 Staff Recommends **Consent Agreement for Barber License No. 3778 with a \$50 civil penalty for a dirty workstation for a total of a \$50 civil penalty, this consent agreement to be returned within 21 days and the civil penalty to be due 60 days after the acceptance of the consent agreement, and if the consent agreement is not approved or the civil penalty is not paid, an informal interview will be scheduled.**

- u.** Case No: **2016-125** Inspection Report No. **29541 on 2/16/16**  
 Licensee: **Cut Master Joes Barber** License No(s): **1603-E**  
**Shop**  
 Possible Violation(s): **1 employee w/improperly stored tools**  
 By Sam Barcelona  
 Staff Recommends **Consent Agreement for Establishment License No. 1630-E with a \$100 civil penalty for an employee with a lapsed license and a \$500 civil penalty for an unlicensed barber for a total of a \$600 civil penalty, this consent agreement to be returned within 21 days and the civil penalty to be due 60 days after the acceptance of the consent agreement, and if the consent agreement is not approved or the civil penalty is not paid, an informal interview will be scheduled.**
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- v.** Case No: **2016-126** Inspection Report No. **29545 on 2/17/16**  
 Licensee: **Roberto Resendez** License No(s): **5903**  
**tool drawer and neck duster**  
 Possible Violation(s): **Consent Agreement for Barber License No. 5903 with a \$50 civil penalty for a tool drawer and a \$100 civil penalty for a dirty neck dusterr for a total of a \$150 civil penalty, this consent agreement to be returned within 21 days and the civil penalty to be due 60 days after the acceptance of the consent agreement, and if the consent agreement is not approved or the civil penalty is not paid, an informal interview will be scheduled.**  
 By Sam Barcelona  
 Staff Recommends
- w.** Case No: **2016-127** Inspection Report No. **29545 on 2/17/16**  
 Licensee: **Tony Ayala Jr** License No(s): **5129**  
**license not posted & workstation**  
 Possible Violation(s): **Consent Agreement for Barber License No. 5352 with a \$160 civil penalty for working with a lapsed license and a \$50 civil penalty for a dirty workstation and for Establishment License No. 0256-E with a \$100 civil penalty for an employee working with a lap, this consent agreement to be returned within 21 days and the civil penalty to be due 60 days after the acceptance of the consent agreement, and if the consent agreement is not approved or the civil penalty is not paid, an informal interview will be scheduled.**  
 By Sam Barcelona  
 Staff Recommends

**x.** Case No: **2016-128** Inspection Report No. **29545 on 2/17/16**  
 Licensee: **Antonio Ayala** License No(s): **5352 & 0256-E**  
 Possible Violation(s): **Barber License -- lapsed license and workstation and Establishment License -- 1 employee w/lapsed license, 1 employee w/license not posted, dirty sinks and mirrors**  
 By Sam Barcelona  
 Staff Recommends **Consent Agreement for Barber License No. 5352 with a \$160 civil penalty for working with a lapsed license and a \$50 civil penalty for a dirty workstation and for Establishment License No. 0256-E with a \$100 civil penalty for an employee working with a lap, this consent agreement to be returned within 21 days and the civil penalty to be due 60 days after the acceptance of the consent agreement, and if the consent agreement is not approved or the civil penalty is not paid, an informal interview will be scheduled.**

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**y.** Case No: **2016-129** Inspection Report No. **29547 on 2/17/16**  
 Licensee: **Veronica Murieta** License No(s): **6435**  
 Possible Violation(s): **wet sanitizer**  
 By Sam Barcelona  
 Staff Recommends **Consent Agreement for Barber License No. 6109 with a \$50 civil penalty for an inadequate wet sanitizer for a total of a \$50 civil penalty, this consent agreement to be returned within 21 days and the civil penalty to be due 60 days after the acceptance of the consent agreement, and if the consent agreement is not approved or the civil penalty is not paid, an informal interview will be scheduled.**

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**z.** Case No: **2016-130** Inspection Report No. **29547 on 2/17/16**  
 Licensee: **Jorge Gomez-Rojas** License No(s): **4238**  
 Possible Violation(s): **workstation**  
 By Sam Barcelona  
 Staff Recommends **Consent Agreement for Barber License No. 4238 with a \$50 civil penalty for a dirty workstation for a total of a \$50 civil penalty, this consent agreement to be returned within 21 days and the civil penalty to be due 60 days after the acceptance of the consent agreement, and if the consent agreement is not approved or the civil penalty is not paid, an informal interview will be scheduled.**

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**aa.** Case No: **2016-131** Inspection Report No. **29549 on 2/17/16**  
 Licensee: **Teresita Garcia** License No(s): **0725-E**  
 Possible Violation(s): **unlicensed barber**  
 By Sam Barcelona  
 Staff Recommends **Consent Agreement for Establishment License No. 0725-E with a \$500 civil penalty for an unlicensed barber for a total of a \$500 civil penalty, this consent agreement to be returned within 21 days and the civil penalty to be due 60 days after the acceptance of the consent agreement, and if the consent agreement is not approved or the civil penalty is not paid, an informal interview will be scheduled.**

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- bb.** Case No: **2016-132** Inspection Report No. **29550 on 2/17/16**  
 Licensee: **Jose Medrano** License No(s): **4290**  
 Possible Violation(s): **wet sanitizer & workstation**  
 By Sam Barcelona  
 Staff Recommends **Consent Agreement for Barber License No. 6329 with a \$50 civil penalty for an inadequate wet sanitizer and a \$50 civil penalty for a dirty workstation for a total of a \$100 civil penalty, this consent agreement to be returned within 21 days and the civil penalty to be due 60 days after the acceptance of the consent agreement, and if the consent agreement is not approved or the civil penalty is not paid, an informal interview will be scheduled.**
- cc.** Case No: **2016-133** Inspection Report No. **29550 on 2/17/16**  
 Licensee: **Angel Martinez** License No(s): **5343**  
 Possible Violation(s): **lapsed license**  
 By Sam Barcelona  
 Staff Recommends **Consent Agreement for Barber License No.5343 with a \$160 civil penalty for a lapsed license for a total of a \$160 civil penalty, this consent agreement to be returned within 21 days and the civil penalty to be due 60 days after the acceptance of the consent agreement, and if the consent agreement is not approved or the civil penalty is not paid, an informal interview will be scheduled.**
- dd.** Case No: **2016-134** Inspection Report No. **29550 on 2/17/16**  
 Licensee: **Arthur Antunez** License No(s): **4082 & 1856-E**  
 Possible Violation(s): **Barber License –dirty tool drawer and dirty neck duster**  
 By Sam Barcelona **Establishment License -- 1 employee w/lapsed license, 1 employee w/license not posted, 1 employee w/improperly stored tools & dirty sinks**  
 Staff Recommends **Consent Agreement for Barber License No. 4082 with a \$50 civil penalty for a dirty tool drawer and a \$100 civil penalty for a dirty neck duster and for Establishment License No. 1856-E with a \$100 civil penalty for an employee with a lapsed license, a \$10, this consent agreement to be returned within 21 days and the civil penalty to be due 60 days after the acceptance of the consent agreement, and if the consent agreement is not approved or the civil penalty is not paid, an informal interview will be scheduled.**
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- ee.** Case No: **2016-135** Inspection Report No. **29619 on 2/25/16**  
 Licensee: **Lupita Aranda** License No(s): **3979**  
 Possible Violation(s): **workstation**  
 By Sam Barcelona  
 Staff Recommends **Consent Agreement for Barber License No. 2619 with a \$50 civil penalty for a dirty workstation for a total of a \$50 civil penalty, this consent agreement to be returned within 21 days and the civil penalty to be due 60 days after the acceptance of the consent agreement, and if the consent agreement is not approved or the civil penalty is not paid, an informal interview will be scheduled.**

**ff.** Case No: **2016-136** Inspection Report No. **29619 on 2/25/16**  
 Licensee: **Leonardo Mondragon** License No(s): **5497**  
 Possible Violation(s): **license not posted, wet sanitizer & tool drawer**  
 By Sam Barcelona  
 Staff Recommends **Consent Agreement for Barber License No. 5497 with a \$100 civil penalty for working without posting a license, a \$50 civil penalty for an inadequate wet sanitizer and a \$50 civil penalty for a dirty tool drawer for a total of a \$200 civil penalty, this consent agreement to be returned within 21 days and the civil penalty to be due 60 days after the acceptance of the consent agreement, and if the consent agreement is not approved or the civil penalty is not paid, an informal interview will be scheduled.**

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**gg.** Case No: **2016-137** Inspection Report No. **29625 on 2/25/16**  
 Licensee: **Ross Crane** License No(s): **0248-E**  
 Possible Violation(s): **overall condition of shop**  
 By Sam Barcelona  
 Staff Recommends **Consent Agreement for Establishment License No. 0248-E with a \$100 civil penalty for a dirty neck duster for a total \$100 civil penalty, this consent agreement to be returned within 21 days and the civil penalty to be due 60 days after the acceptance of the consent agreement, and if the consent agreement is not approved or the civil penalty is not paid, an informal interview will be scheduled.**

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**hh.** Case No: **2016-138** Inspection Report No. **29628 on 2/25/16**  
 Licensee: **Rafael Khasanov** License No(s): **2213**  
 Possible Violation(s): **workstation**  
 By Sam Barcelona  
 Staff Recommends **Consent Agreement for Barber License No. 2213 with a \$50 civil penalty for a dirty workstation for a total of a \$50 civil penalty, this consent agreement to be returned within 21 days and the civil penalty to be due 60 days after the acceptance of the consent agreement, and if the consent agreement is not approved or the civil penalty is not paid, an informal interview will be scheduled.**

**ii.** Case No: **2016-139** 2 **29628 on 3/25/16**  
 Licensee: **Arkady Uvaydov** License No(s): **2897 & 0960-E**  
 Possible Violation(s): **Barber License -- workstation & tool drawer and Establishment License - - 1 employee w/license not posted and improperly stored tools**  
 By Sam Barcelona  
 Staff Recommends **Consent Agreement for Barber License No. 2897 a \$50 civil penalty for a dirty workstation and a \$50 civil penalty for a dirty tool drawer and for Establishment License No. 0960-E a \$100 civil penalty for an employee with an unposted license and a \$50 civil penalty for improperly stored tools for a total of \$250 civil penalty, this consent agreement to be returned within 21 days and the civil penalty to be due 60 days after the acceptance of the consent agreement, and if the consent agreement is not approved or the civil penalty is not paid, an informal interview will be scheduled.**

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- jj.** Case No: **2016-140** Inspection Report No. **29336 on 1/23/16**  
 Licensee: **Heber Heras** License No(s): **316**  
 Possible Violation(s): **tool drawer**  
 By Joyce Voss  
 Staff Recommends **Consent Agreement for Barber License No. 316 with a \$50 civil penalty for a dirty tool drawer for a total of a \$50 civil penalty, this consent agreement to be returned within 21 days and the civil penalty to be due 60 days after the acceptance of the consent agreement, and if the consent agreement is not approved or the civil penalty is not paid, an informal interview will be scheduled.**
- kk.** Case No: **2016-141** Inspection Report No. **29336 on 1/23/16**  
 Licensee: **Rogelio Hernandez** License No(s): **0575-E**  
 Possible Violation(s): **unlicensed barber**  
 By Joyce Voss  
 Staff Recommends **Consent Agreement for Establishment License No. 0575-E with a \$500 civil penalty for an unlicensed barber for a total of a \$500 civil penalty, this consent agreement to be returned within 21 days and the civil penalty to be due 60 days after the acceptance of the consent agreement, and if the consent agreement is not approved or the civil penalty is not paid, an informal interview will be scheduled.**
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- ll.** Case No: **2016-142** Inspection Report No. **29431 on 2/10/16**  
 Licensee: **Isak Isakov** License No(s): **5933**  
 Possible Violation(s): **tool drawer**  
 By Joyce Voss  
 Staff Recommends **Consent Agreement for Barber License No. 5933 with a \$50 civil penalty for a dirty tool drawer for a total of a \$50 civil penalty, this consent agreement to be returned within 21 days and the civil penalty to be due 60 days after the acceptance of the consent agreement, and if the consent agreement is not approved or the civil penalty is not paid, an informal interview will be scheduled.**
- mm.** Case No: **2016-143** Inspection Report No. **29431 on 2/10/16**  
 Licensee: **Jesus Arriaga** License No(s): **1270**  
 Possible Violation(s): **workstation**  
 By Joyce Voss  
 Staff Recommends **Consent Agreement for Barber License No. 1270 with a \$50 civil penalty for a dirty workstation for a total of a \$50 civil penalty, this consent agreement to be returned within 21 days and the civil penalty to be due 60 days after the acceptance of the consent agreement, and if the consent agreement is not approved or the civil penalty is not paid, an informal interview will be scheduled.**

- 11. Report from the Assistant Attorney General** – Ms Baskin reminded the Board this is her last day as our Assistant Attorney General and Frankie Eckberg will be our new Assistant Attorney General. Mr Roberts thanked Ms Baskin for her assistance through the years and welcomed Ms Eckberg.

**12. Report from the Executive Director**

Mr Barcelona reported on the following topics.

**a. Rules Council Meeting Status**

The Board is now done with five-year review of the rules. As you may recall these rules were replaced on December 8, 2015 but the review of the previous rules was still viable and it is finally finished.

**b. House Bills Status / HB 2292 / HB 2469**

HB 2292 was the bill to raise the education level of students to high school graduate, which would allow a school in the future to apply for post-secondary status that would allow its students to apply for federal funding. There is a Commerce Committee hearing in the Senate on this bill scheduled for this afternoon.

HB 2469 was the bill to require background checks on individuals who own or teach in a barber school in order to deny these positions to be occupied by pedophiles. This bill did not make it out of committee. The committee felt it was an unnecessary burden on the instructors and school owners. Mr Barcelona will pursue this again next year.

**c. Inner Agency Updates / Website and IT status**

The Staff is working with ASET in getting an upgrade in our website. It is absolutely amazing. It will be expanding and in that process our newsletter will be on it.

**d. Budget Overview / Katie Simmons—Budget Analyst / TBA**

Susie Myers who works in the Central Bureau Services will be at our next meeting to explain our budget. As requested by Mr Sandler, the revenues of the Board will be part of this agenda.

**e. School Status Deficiency**

Mr Barcelona explained that a number of our schools are not getting their data into the Board on time and it is causing a problem for the Staff. Each school is supposed to notify us within five days of a student starting. By the 15<sup>th</sup> of each month, the school is supposed to notify us the hours which each student has accumulated and the student is supposed to sign the sheet. These schools agreed to abide by the Board's laws and rules and they are not doing this. Mr Barcelona asked if the Board would agree to issue a letter of concern to these schools. Mr Roberts agreed to put this on the next agenda to discuss it in depth and perhaps draft a letter to the schools. He also wants to get legal advice at the next meeting.

**f. Instructor Exam Process update**

Mr Barcelona would like Mr Knox to reactivate the group who are interested in updating the instructor exam. Perhaps we could get 20 questions for each chapter from each participant and make a new test working through Mr Knox and 8 to 9 other people.

**g. Permanent Increase to Administrative Assistant II Salary**

This item is not properly agendized. Mr Roberts directed Staff to check with both the Assistant Attorney General and the Human Resources departments to agendize this subject properly.

**13. Discussion of the processing of a consent agreement**

Staff discussed the various steps involved if an inspection report goes all the way to a formal hearing. Each one of these steps involves a potentially lengthy delay because of the Board's meeting every two months and also because of the legal notification requirements (which vary from 52 to 60 days at each step).

Staff asked if they could send a consent agreement at the time of the inspection. Ms Baskin said they could not because of A.R.S. 32-354. The inspection has to be brought before the Board and have the consent agreement ordered by the Board. However, because the Board cited the violations and civil penalty be assed with specificity and used the following language in its motion to offer a consent agreement

“ this consent agreement to be returned within 21 days and the civil penalty to be due 60 days after the acceptance of the consent agreement, and if the consent agreement is not approved or the civil penalty is not paid, an informal interview will be scheduled.”

Staff can send out the Notification of an informal interview without bringing the matter back before the Board.

Mr Lewis asked if they could hold a teleconference on some of the inspections. Ms. Baskin said all of the rules governing meetings are still in play.

Mr Thomas asked if the use of computers would help speed up the process; for instance, accepting payments for civil penalties on line. Ms Baskins said it would not speed up the process because of the procedure set up by the State. Everything must still come before the Board for the hearing process.

Mr Knox asked the situation where the person just wants to pay their fine. Ms Baskins said that person could come before the Board and tell the Board they accept the civil penalty and just want to get paid. The Board could authorize that and Staff could prepare the consent agreement.

Mr Roberts asked it would be speed things up we held monthly meetings and on alternate meetings we would discuss investigations and ongoing hearings. Comments were made that this might make the burden on Staff more onerous and we might still have the long delays from inspection date to hearing date. Mr Roberts wants the Board's relationship with our new Assistant Attorney General some time to develop and then bring this subject back for discussion at a later time.

**Mr. Barcelona asked if Staff was allowed to accept payment for renewals during an inspection. Ms Baskin said this needed to be placed on the agenda.**

**14. Discussion of Staff’s salary ranges.**

**Mr Barcelona made sure the Board had a print-out of the salary ranges of various Staff members in response to a request of Mr Sandler at the last meeting. They did. Mr Roberts pointed out that maximum salary for both the Assistant Director and Administrative Assistant III was the same. Mr Barcelona said all of the Staff’s position were designed for full-time personnel. Mr Roberts said he and Mr Barcelona were having a meeting with HRIS next week to discuss this problem.**

**15. Discussion of Spot Incentive for Mary Jane Jones**

**Ms Baskin said this item needs to be reagendaized. It needs to say “Take Action on Personnel Issues” and needs to have the wordage regarding Executive Session availability because it needs to also to say discuss salaries.**

**16. Discussion of Future Meeting Dates – The next meeting will be on May 23, 2016**

**17. Motion to Adjourn**

**Mr Roberts moved to adjourn at 10:28 a.m. Mr Knox seconded the motion; motion passed unanimously.**

**March 14, 2016**

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**Gary Roberts, Chairman**

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**Mary Jane Jones, Secretary**