

Legislative Sub-Committee Meeting Minutes

Arizona Barbering & Cosmetology Board Meeting
October 23, 2023, | 9:00 a.m.
Virtual Meeting

I. **Call to Order**

The meeting was called to order by Chairperson Cathy Koluch at 9:05AM.

II. **Roll Call**

Sub-Committee Members:

Marshall A. Knox, Board Member, Barber School Owner
Brandon McFadden, Board Member, Barber
Cathy Koluch, The Studio Academy of Beauty
Aimee Blackman, Gateway Community College

Absent:

Trista Guzman-Glover, Board Member, Public Member

Board Staff Members:

Frank L. Migali, MBA, Executive Director
Kelli Shepard, Deputy Director
Heather Sanabria, Executive Staff Assistant

III. **Discussion, Consideration and Possible Action of Approval of Legislative Sub-Committee Minutes for the October 6, 2023 meeting.**

Motion: Aimee Blackman moved to approve the Sub-Committee Minutes from the October 6, 2023 meeting.

Second: Marshall Knox seconds the motion.

Motion passed.

IV. **Review and Discussion of Desired Legislative Updates**

The discussion will start with 4.Unlawful Acts under the Regulations section that was continued from the prior meeting. Then, all items tabled from the previous meeting will be discussed.

Regulations

4. Unlawful Acts

Board Recommendation: 32-X74

Ensure all requirements apply to all licensees and all establishment types. Change language in row 3 to say “Each establishment shall have an individual designated as the manager of the establishment.”

Motion: Cathy Koluch makes a motion to accept the board staff recommendation 32-X74 regarding unlawful acts.

Motion passed unanimously.

Motion: Cathy Koluch makes a motion to accept staff recommendations to add language row 3 to say “Each establishment shall have an individual designated as the manager of the establishment” for both the barber and cosmetology section.

Motion passed unanimously.

Motion: Cathy Koluch makes a motion to accept staff recommendations to add language to row 11 for the cosmetology section to match the barber section.

Motion passed unanimously.

Motion: Cathy Koluch makes a motion to accept staff recommendations to add language to the barber section on row 13 to match the cosmetology section.

Motion passes unanimously.

Motion: Cathy Koluch makes a motion to accept staff recommendations to add language to the barber section on row 15 to match the cosmetology section.

Motion passes unanimously.

Motion: Cathy Koluch makes a motion to accept staff recommendations to add language to the barber section on row 16 to match the cosmetology section.

Motion passes unanimously.

Items tabled Items from prior meeting:

Licensing

4. Instructor Licenses

(B) Barber Instructor Exam Requirement

Board Recommendation: 32-X31

Require both written and practical examinations for all instructor license applicants.

Motion: Cathy Koluch makes a motion to accept board staff recommendation 32-X31 on section B to require both written and practical examinations for all instructor license applicants and to add that the applicant must complete the infection

prevention/sanitation class.

Motion passed unanimously.

(C) Barber Instructor Experience

Board Recommendation: 32-X31

Lower the barber instructor requirement to one year of experience.

Motion: Cathy Koluch makes a motion to accept board staff recommendation 32-X31 on section C to lower the barber instructor requirement to one year of experience and add the ability to challenge the board.

Motion passes unanimously.

(D) Barber Instructor Training Hour Requirement

Board Recommendation: 32-X31

Require all Instructor applicants to have completed 350 hours of instructor training.

Motion: Cathy Koluch makes a motion to accept board staff recommendation 32-X31 on section D to require all instructor applicants to have completed 350 hours of a board approved instructor training.

Motion passes unanimously.

Schools

3. Separation of Schools from Other Businesses

Board Recommendation: 32-X56

Statute to read: A school of any type may include programs related to a subject that the board licenses but may not include an establishment. A school may offer sell related products and articles.

Motion: Cathy Koluch makes a motion to accept board staff recommendation 32-X56 regarding separation of schools from other businesses.

Motion passed unanimously.

Regulations

3. Refusal to Issue License & Disciplinary Action

Board Recommendation: 32-X72

The statutes should be equal and include lines 6 and 7 for all licensees.

** A conviction of a crime or act shall not be a cause of refusal to issue or renew a license or registration unless the crime or act is substantially related to the qualifications, functions, or duties of the license or registration for which the application is made.

Motion: Cathy Koluch makes a motion to accept board staff recommendation 32-X72 regarding refusal to issue license & disciplinary action.

Motion passed unanimously.

V. Review, Discussion, and Selection of Individual to Present Recommendations to Board

The Sub-Committee agreed that Cathy Koluch will present to the board at the November 17, 2023 Board Meeting.

VI. Adjournment

Motion: Cathy Koluch moved to adjourn the meeting.

Second: Aimee Blackman seconds the motion.

Motion passed.

The meeting adjourned at 10:27AM.

DRAFT