



Arizona Barbering & Cosmetology Board
1740 W Adams St #4400 • Phoenix, AZ 85007
<https://bcb.az.gov/> • 480-784-4539

Katie Hobbs
Governor

Frank L. Migali
Executive Director

School Renewal Application

Renewal Fee: \$250

Fee For Postmarked After June 30: \$350

Please mail a cashiers check or money order plus the additional documents to:

Arizona Barbering & Cosmetology Board
ATTN: School Renewal
1740 W. Adams St. #4400
Phoenix, AZ 85007

School Information

School Type: Choose only one

Aesthetics

Cosmetology

Nail Technology

Hairstyling

School License Number:

School Name:

Full Address:

School Phone Number:

School Fax Number:

School email:

School website address:

Licensed instructor in charge of the school:

Instructors license number:



School Ownership Information

Owner Type:

Individual

Corporation

Partnership

School District

Owner's Name:

Owner's Address:

Phone Number:

Bond Information

Bond Company's Name:

Company's Agent's Name:

Address:

Phone Number:

Bond Number:

Expiration Date:

I attest that this information and the supporting documents are true, accurate, and complete and understand that any falsification, omission, or concealment of information may constitute a violation of the law and may be grounds for denial of my application. Additionally, I understand that the school must be in compliance with all Board statutes and rules and must have all of the necessary items in the school.

Pursuant to A.A.C. R4-10-201(D) I attest that within five days after a change occurs during the license year, I shall submit to the Board a subject description of any new course; the name of any new statutory agent; a description of a change to the catalog or school policies, procedures, or hours of operation, a copy of the student-school contract, or a copy of the bond.

Signature:

Supporting Documents

- R4-10-201(B)(1) A statement that indicates:
 - Any modifications, additions, or deletions to the previously submitted catalog;
 - Any changes that have occurred regarding the school's accrediting or approving organization; and
- R4-10-201(B)(2): A subject description for each new course and its schedule, if applicable
- R4-10-201(B)(3) The name, address, and e-mail address of a new statutory agent if the statutory agent will change beginning with the new license year;
- R4-10-201(B)(4) The name and license number of the instructor in charge of the school;
- R4-10-201(B)(5): Copy of the bond; and
- R4-10-201(C) The school licensee shall submit to the Board the terms and conditions of any management contract entered into for the school after the contract is executed.